



Instruction to your Bank or Building Society  
to pay by Direct Debit



Please fill in the whole form using a ballpoint pen and send to:

Southern Communications Limited Glebe Farm Down Street Dummer Hampshire RG25 2AD
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Customer's Identification Number

6	4	8	9	6	8
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Reference Number

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Name(s) of Account Holder(s)


Bank / Building Society Account Number

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Bank Sort Code

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Please pay Southern Communications Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I/we understand that this instruction may remain with Southern Communications Limited and if so, details will be passed electronically to my Bank or Building Society.'

Name and full address of your Bank or Building Society

To: The Manager
Bank/Building Society
Address
Postcode

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.



### The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit scheme. The efficiency and security of the scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payment dates change, Southern Communication Limited will notify you five working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Southern Communications Limited or you bank or building society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to you bank or building society. Please also send a copy of your letter to Southern Communications Limited.